INFORMATION EX ART.13 OF THE REGULATION (UE) 2016/679
(General Data Protection Regulation)

This Communication is made to inform you of the processing of your personal data.

1) Identity and contact details of the Data Controller
The Data Controller is "DC", in the person of the legal representative Mr. Gianoli Gianluca **(General Manager)** , **Citysan S.r.l** company in via Verona 11 – 36020 Pove del Grappa (VI), www.citysan.it
DC intends to provide the person concerned with complete information on the purposes and methods of processing personal data.

2) Methods of processing personal data
Personal data (personal data, telephone number, e-mail, etc.) are processed on computer media or in any case with the aid of informal tools in compliance with the minimum security measures and, in any case, in order to guarantee the integrity, the security and confidentiality of the data themselves.

3) Purpose of the treatment
DC will use your personal data for the following purposes:
1. Business information for the work activity purpose
2. Communications/transfer to third parties for administrative purposes

The personal data will be also processed primarily for purposes strictly connected and necessary to the fulfillment of the obligations inherent in the previous points 1 and 2.

4) Recipient or category of recipients of personal data
The personal data you have provided, for the purposes indicated above, may be brought to the attention of the employees and / or collaborators of DC and communicated to the following subjects:
1. To third parties appointed by DC to fulfill administrative purposes
2. All subjects (including Public Authorities) who have access to data under regulatory or administrative provisions.

The personal data you have provided and subsequently processed in connection with the management of the service are not subject to disclosure.

5) Data retention period
Your personal data will be kept for the times defined by the relevant legislation, which are specified below pursuant to art.13, paragraph 2, letter a) GDPR:
1. Ten years for documents and related data of a civil law nature, 5 years for accounting and tax documents as required by the laws in force

6) Exercise of rights by the interested party
Pursuant to article 13, paragraph 2, letters b) and d),15, 18, 19 and 21 GDPR the interested party is informed that he has the right to:
a) obtain confirmation of the existence or not of personal data concerning him and their

communication in intelligible form.
b) obtain information on the origin of personal data, on the purposes and methods of treatment, on the logic applied in case of treatment carried out with the aid of electronic tools.
c) obtain access, rectification, limitation or integration of data concerning him.
d) obtain cancellation, transformation into anonymous form or blocking of data processed in violation of the law, including those whose retention is necessary in relation to the purposes for which the data were collected or subsequently processed.
- the attestation of the fact that the operations referred to in the preceding points have been brought to the attention also with regard to their content, of those to whom the data have been communicated or released, except in the case in which this fulfillment proves impossible or involves the use of means that are manifestly disproportionate to the protected right.
e) obtain data portability.
f) oppose, in whole or in part:
- or legitimate reasons, to the processing of data concerning him, even if pertinent to the purpose of the collecting.
- to the processing of personal data concerning him for the purposes of commercial information or sending advertising or direct sales material or for carrying out market research or commercial communication.
The above rights may be exercised with a request to the Data Controller DC, at the addresses listed in art.1.
We inform you specifically and separately, as required by art. 21 GDPR that if personal data are processed for marketing purposes, the data subject has the right to object at any time and that if the data subject objects to the processing, personal data can no longer be processed for these purposes.
g) to propose, as a natural person concerned, a claim to the Guarantor for the protection of personal data, following the procedures and indications published on the official website of the Authority on www.garanteprivacy.it

The execution of the rights is not subject to any form constraint and is free.

The e-mail address for the exercise of rights is: gdpr@citysan.it

In faith, Pove del Grappa , 29/06/2026
Mr. Gianoli Gianluca
(General Manager)

Via Verona, 11 - 36020 Pove del Grappa (VI) - ITALY
Capitale sociale 100.000,00 euro - P.IVA 03567020247
Tel +39 0424 550238 – Fax +39 0424 1931519
Società soggetta ad attività di direzione e coordinamento di Vernissage s.r.l
Internet www.citysan.it - Email citysan@citysan.it